



**Application to Volunteer**

**PHRPS Interview Skills Workshops 2009**

If you would like to facilitate an Interview Skills Workshop, please complete this form and email it to [KPosada@academiesinc.org](mailto:KPosada@academiesinc.org)

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**Company Name & Address:**

\_\_\_\_\_  
\_\_\_\_\_

**Numbers:** Office: \_\_\_\_\_  
Cell: \_\_\_\_\_ Optional  
Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Home:\* \_\_\_\_\_ Emergency Contact Only

\* Is PHRPS authorized to list your home number on the contact information sheet distributed to all volunteers for emergency contact only? \_\_\_ Yes \_\_\_ No

**Name of Preferred Co-Facilitator:** \_\_\_\_\_

**Membership:** \_\_\_ I am a PHRPS member \_\_\_ I am a PEBA Member

**Experience:** \_\_\_ I am an experienced Interview Skills Workshop facilitator.  
\_\_\_ I am an experienced Lead Facilitator for this workshop.  
\_\_\_ I am a new volunteer for the Interview Workshop.  
\_\_\_ I am comfortable and/or skilled in facilitating groups of 15-35 people.  
\_\_\_ I have prior experience with recruitment, interviewing, or hiring practices.



**INTERVIEW SKILLS WORKSHOP 2009 SCHEDULE  
TENTATIVE DATES AND ACADEMIES**

Please indicate 1-3 workshop dates that you are available to facilitate and return this form with your application. We will attempt to honor your preferences as we match available facilitators to dates.

Name \_\_\_\_\_ Title \_\_\_\_\_

Availability (check preferred dates)	Date	Academy Group
	1.07.2009	Parkway West Urban Education Academy
	1.08.2009	Fels Business and Technology Academy
	1.09.2009	George Washington Hospitality, Travel, Tourism Academy
	1.14.2009	West Automotive Academy and Business Academy
	1.15.2009	Overbrook Urban Education Academy
	1.16.2009	Mastbaum and Swenson Electrical Academies
	1.20.2009	Mastbaum Hospitality, Tourism and Travel Academy
	1.21.2009	South Philadelphia Business and Technology Academy
	1.22.2009	Bok Process Technology Academy
	1.27.2009 Workshop One	Lincoln Business and Technology Academy
	1.27.2009 Workshop Two	Furness Hospitality, Travel and Tourism Academy
	1.28.2009	William Penn Business and South Philadelphia Health Academies
	1.29.2009	Kensington International Business Academy
	2.03.2009	Swenson and Ben Franklin Hospitality, Travel and Tourism Academies
	2.04.2009	Overbrook and William Penn Health Academies
	2.05.2009	Furness Urban Education Academy
	2.24.2009	Lincoln Environmental and Health Academies
	3.03.2009	Roxborough Business and Communications Academies
	3.04.2009	<b>SNOW DAY</b>
	3.05.2009	<b>SNOW DAY</b>
	3.11.2009	<b>SNOW DAY</b>